



## **Western District Youth Division Event Registration Refund Policy**

In order for any registration refund request to be processed, the group leader or individual must send to the Western District Youth Division **ALL** of the following items:

- a written request (no phone, fax or email requests will be accepted) indicating the desire to receive a refund for his/her registration(s).
- Name and Address of the check recipient.
- The printed registration ticket of individuals for whom refunds are being requested.
- These items must be mailed *together* (written requests that are received without the printed Eventbrite receipt will not be processed) and **must** be mailed to the District Office. No exceptions to this will be made.

### ***Please note:***

- If approved, all registration refunds may be issued one month after the event.
- All registration refunds may include the amount of all requested registrations to be refunded, minus a \$10.00 processing fee per registrant.
- If a deposit is required for an event, that deposit will not be refunded.
- No exceptions will be made to the Western District Youth Division Refund Policy.

You may mail this information to

WD Youth Division  
PO Box 800  
Turlock, CA 95381